

Unit 5 Handout

Travel English (Hotels)

Making hotel reservations

Write the missing words.

Clerk: London Hotel.

Caller: Can _____ English?

Clerk: Yes, may _____ you?

Caller: Yes, I'm calling from Japan. I'd like to _____ reservation.

Clerk: Certainly. When _____ arriving?

Caller: On August 15th.

Clerk: And how _____ will you be staying?

Caller: Two nights. I'll be leaving on the 17th.

Clerk: OK, one moment please. Yes, we have rooms available. Would you like

a _____ or a _____ room?

Caller: Single, please.

Clerk: Alright. May I _____ please?

Caller: Paul Davids.

Clerk: Could you _____ please?

Caller: Sure. It's P A U L D A V I D S.

Clerk: Thank you very much. Alright Mr Davids, we'll see _____ August 15th.

Caller: Thank you. Goodbye.

Clerk: Goodbye.

Checking into a hotel

Who says these things, the **clerk** or the **guest**?

.. **clerk** .. Certainly. May I have you name please?

..... Do I pay now or at check out?

..... You reserved a double room. Is that correct?

..... How will you be paying for the room?

..... I have a reservation, and I'd like to check in.

..... You can pay at check out. Would you fill in this form please?

..... What is the room rate?

..... You're in room 907. Here is your key.

..... Enjoy your stay.

..... Do you take visa?